

Job Application Form

Thomas Ridley provides a total food service solution to the catering industry delivering a comprehensive range of chilled, ambient, frozen, professional hygiene and catering sundries.

For our privacy policy please follow this link <https://www.thomasridley.co.uk/privacy-policy>

PLEASE FILL IN ALL SECTIONS

Section 1

Position applied for

Section 2 - Personal details

Title

First Name

Surname

Middle Name

Full Address

Post Code

Email Address

Home Contact Number

Mobile Number

Section 3

Right to work in the UK (Asylum & Immigration Act 1996)

If you are selected for interview you will need to bring documentation with you to prove your eligibility to work in the UK. This will be a passport or birth certificate.

Special Requirements

Do you have any special requirements if you are selected for interview?

Yes

No

If yes please give details

Section 4 - Employment History

Most recent first

Date from

Date to

Name of Employer

Address

Position held

Reason for leaving

Date from

Date to

Name of Employer

Address

Position held

Reason for leaving

Date from

Date to

Name of Employer

Address

Position held

Reason for leaving

Date from

Date to

Name of Employer

Address

Position held

Reason for leaving

Section 5 - Referrals

Have you been referred by a person currently employed by Thomas Ridley

Yes

No

If yes please name

Section 6 - Education Details of Schools/College/University attended

Most recent first

Name

Town

Date from

Date to

Name

Town

Date from

Date to

Name

Town

Date from

Date to

Section 7 - Qualifications

Please detail all qualification including the date awarded

Qualification	Level	Grade Achieved	Date Awarded
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Training Courses Attended

Section 8

Do you hold a forklift licence

Yes No

Date licence received

Information in support of your application

Please include any skills and experience you have acquired that can support this application whether within the working environment or outside.

Section 9 - To be completed for Driving Applications only

Driving Licence Details

Licence Type

Licence Number

Expiry Date

Endorsements

Date

Offence Code

Offence

Section 10 (Declaration subject to the Rehabilitation of Offenders Act 1974)

Have you been convicted of a criminal offence which is not spent under the Rehabilitation Offenders Act 1974?

Yes No

If yes, please provide details

Section 11 - References

Please give the names and addresses of two persons as referees, other than your present employer or relatives who we can approach for references. No approach will be made to your present or previous employers before an offer of employment is made.

Reference 1

Name	Job Title	Company
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address

Telephone number	Email Address
<input type="text"/>	<input type="text"/>

May we contact them if we decide to interview you?

Yes No

Reference 2

Name	Job Title	Company
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address

Telephone number	Email Address
<input type="text"/>	<input type="text"/>

May we contact them if we decide to interview you?

Yes No

Driver Application Only

A number of our customers are schools and care homes and the contract we have for these require our drivers have a Standard DBS check.

Any offer of employment will be made subject to a DBS check being carried out. By signing this section you consent to a DBS check carried out if you are offered a driving job with us.

Signed	Date
<input type="text"/>	<input type="text"/>

I confirm to the best of my knowledge that the information I have given on this application form is correct. If I am offered employment I accept that providing deliberately false information could result in my dismissal.

Signed	Date
<input type="text"/>	<input type="text"/>

For Office Use Only

Interview

Time

Date

Yes

No

Outcome of Interview

Regret

Second Interview

Second Interview

Time

Date

Yes

No

Outcome of Interview

Job Offer

Regret

For Job Offer

Documents Seen – copies attached and initialled as proof of original seen

Right to Work in the UK Documentation

Driving Licence (if applicable)

Job Title

Start Date

Rate of Pay

Hours

Probationary Period

Any other details to go on job offer, contract of employment

Manager Signature

Date